

Solicitation Response(SR) Dept: 0608 ID: ESR0306260000005715 Ver.: 1 Function: New Phase: Final

Modified by batch , 03/06/2026

Header 1



General Information Contact Default Values Discount Document Information Clarification Request

<b>Procurement Folder:</b> 1906508	<b>SO Doc Code:</b> ARFQ
<b>Procurement Type:</b> Agency Master Agreement	<b>SO Dept:</b> 0608
<b>Vendor ID:</b> <input type="text" value="000000192144"/>	<b>SO Doc ID:</b> DCR2600000085
<b>Legal Name:</b> ALPHA MECHANICAL SERVICE LLC	<b>Published Date:</b> 2/15/26
<b>Alias/DBA:</b> ALPHA ENERGY SOLUTIONS	<b>Close Date:</b> 3/6/26
<b>Total Bid:</b> \$45,538.00	<b>Close Time:</b> 10:30
<b>Response Date:</b> <input type="text" value="03/06/2026"/>	<b>Status:</b> Closed
<b>Response Time:</b> <input type="text" value="8:43"/>	<b>Solicitation Description:</b> <input type="text" value="Kitchen Equipment Maintenance and Repairs Contract"/>
<b>Responded By User ID:</b> <input type="text" value="SarahW"/>	<b>Total of Header Attachments:</b> 1
<b>First Name:</b> <input type="text" value="Sarah"/>	<b>Total of All Attachments:</b> 1
<b>Last Name:</b> <input type="text" value="Wright"/>	
<b>Email:</b> <input type="text" value="sarah.wright@aamservice.co"/>	
<b>Phone:</b> <input type="text" value="502-400-4626"/>	



State of West Virginia  
Agency Request for Quote

**Proc Folder:** 1906508  
**Doc Description:** Kitchen Equipment Maintenance and Repairs Contract  
**Reason for Modification:**  
**Proc Type:** Agency Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2026-02-15	2026-03-06 10:30	ARFQ 0608 DCR2600000085	1

**BID RECEIVING LOCATION**

**VENDOR**

**Vendor Customer Code:**  
**Vendor Name :** Alpha Mechanical Service LLC  
**Address :** 7200  
**Street :** Distribution Drive  
**City :** Louisville  
**State :** KY **Country :** US **Zip :** 40258  
**Principal Contact :** Sarah Wright  
**Vendor Contact Phone:** 888-212-6324 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Philip K Farley  
(304) 549-1050  
philip.k.farley@wv.gov

**Vendor Signature X** *Robert Haydon* CFO **FEIN#** 51-0456396 **DATE** 3-5-2026

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

The West Virginia Division of Corrections and Rehabilitation (DCR) is soliciting bids to establish an open-ended contract to provide preventative maintenance and inspections, corrective maintenance, repairs, replacement parts, and installation of new devices and equipment for the Kitchen Equipment Maintenance and Repairs Contract at South Central Regional Jail and Correctional Facility (SCRJ&CF) located at 1001 Centre Way, Charleston, WV 25309 in Kanawha County.

<b>INVOICE TO</b>				<b>SHIP TO</b>			
SOUTH CENTRAL REGIONAL JAIL 1001 CENTRE WAY				SOUTH CENTRAL REGIONAL JAIL 1001 CENTRE WAY			
CHARLESTON		WV		CHARLESTON		WV	
US				US			

<b>Line</b>	<b>Comm Ln Desc</b>	<b>Qty</b>	<b>Unit Issue</b>	<b>Unit Price</b>	<b>Total Price</b>
1	Overall Cost				\$45,538.00

<b>Comm Code</b>	<b>Manufacturer</b>	<b>Specification</b>	<b>Model #</b>
72102900			

**Extended Description:**  
Kitchen Equipment Maintenance and Repairs Contract

<b>SCHEDULE OF EVENTS</b>		
<b>Line</b>	<b>Event</b>	<b>Event Date</b>
1	Non-Mandatory Pre-Bid Meeting at 10:00 AM E.S.T.	2026-02-25
2	Deadline for Questions Due is 2:00 PM E.S.T.	2026-02-27
3	Bid Due By 10:30 AM E.S.T.	2026-03-06

	Document Phase	Document Description	Page
DCR2600000085	Final	Kitchen Equipment Maintenance and Repairs Contract	3

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

	Document Phase	Document Description	Page
DCR2600000085	Final	Kitchen Equipment Maintenance and Repairs Contract	4

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**Subcontractor List Submission (Construction Contracts Only)**

**Bidder's Name:** Alpha Mechanical Service LLC

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
NONE	

Attach additional pages if necessary

Revised 10/1/2025

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Sarah Wright/Contract Administrator  
(Printed Name and Title)  
7200 Distribution Drive Louisville KY 40258  
(Address)  
888-212-6324/866-296-8035  
(Phone Number) / (Fax Number)  
sarah.wright@aamservice.com  
(Email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; ; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the Vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.*

Alpha Mechanical Service LLC  
(Company)

Robert Haydon  
(Signature of Authorized Representative)

Robert M. Haydon/CFO  
(Printed Name and Title of Authorized Representative)

March 5, 2026  
(Date)

888-212-6324/866-296-8035/rob.haydon@aamservice.com  
(Phone Number) (Fax Number) (Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: NONE

*(Check the box next to each addendum received)*

Addendum No. 1

Addendum No. 6

Addendum No. 2

Addendum No. 7

Addendum No. 3

Addendum No. 8

Addendum No. 4

Addendum No. 9

Addendum No. 5

Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Alpha Mechanical Service LLC  
Company

Robert Haydon  
Authorized Signature

March 5, 2026  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



**State of West Virginia**  
**DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT**  
**West Virginia Code §21-1D-5**

I, Robert M. Haydon, after being first duly sworn, depose and state as follows:

- 1. I am an employee of Alpha Mechanical Service LLC; and,  
(Company Name)
- 2. I do hereby attest that Alpha Mechanical Service LLC  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code** §21-1D.

The above statements are sworn to under the penalty of perjury.

Printed Name: Robert M. Haydon

Signature: Robert Haydon

Title: CFO

Company Name: Alpha Mechanical Service LLC

Date: March 5, 2026

STATE OF WEST VIRGINIA, KY

COUNTY OF Jefferson, TO-WIT:

Taken, subscribed and sworn to before me this 5 day of March, 2026.

By Commission expires 01/18/2030

(Seal)

ZACHARY IAN BURBIN  
NOTARY PUBLIC  
STATE AT LARGE - KENTUCKY  
COMMISSION # KYNP43505  
MY COMMISSION EXPIRES JANUARY 18, 2030

Zachary Ian Burbin  
(Notary Public)

SOUTH CENTRAL REGIONAL JAIL AND CORRECTIONAL FACILITY

ARFQ 0608 DCR2600000085 - Kitchen Equipment Maintenance and Repairs Contract Pricing Page

Preventative Maintenance	Preventative Maintenance Unit of Measure	Preventative Maintenance Number of Times Per Year	Preventative Maintenance Unit Price Per Each Time	Preventative Maintenance Extended Amount
<b>Equipment and Systems</b>				
Equipment and Systems	Quarterly	4	1754.5	7018

<b>Subtotal A:</b>	7018
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Correction Maintenance Hourly Rates	Corrective Maintenance Unit of Measure	Corrective Maintenance Estimated Annual Hours *	Corrective Maintenance Unit Price	Corrective Maintenance Extended Amount
Regular Labor Rate	Hour	100	110	11000
Overtime Labor Rate	Hour	16	110	1760
Holiday Labor Rate	Hour	8	110	880
Emergency Labor Rate	Hour	8	110	880

<b>Subtotal B:</b>	14520
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New Equipment, Devices, and Parts Markup Percentage Quote	Estimated New Equipment, Devices, and Parts Markup Percentage Cost **	New Equipment, Devices, and Parts Markup Percentage	New Equipment, Devices, and Parts Markup Percentage Extended Amount
Parts	\$20,000.00	20%	24000

<b>Subtotal C:</b>	24000
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<b>OVERALL COST (by adding subtotals A, B, and C)</b>	45,538
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<b>Bidder/Vendor Information:</b>
Name: Alpha Mechanical Service LLC
West Virginia Contractors License: WV036853
Address: 7200 Distribution Drive
Louisville, KY 40258
Phone No.: 888-212-6324
Email Address: sarah.wright@aamservice.com
Authorized Signature: <i>Robert Haydon</i> CFO

NOTES:

\* Quantities are estimated for bid evaluation purposes only.

\*\* Estimated cost for bid evaluation purposes only.

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Alpha Mechanical Service, LLC  
of 7200 Distribution Drive, Louisville, KY 40258, as Principal, and Harco National Insurance  
Company of 4200 Six Forks Road, Suite 1400, Raleigh, NC 27609, a corporation organized and existing under the laws of the State of Illinois  
with its principal office in the City of Raleigh, NC, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of the Amount Bid (\$ 5% of the Amount Bid ) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Kitchen Equipment Maintenance and Repairs Contract  
South Central Regional Jail and Correctional Facility (SCRJ&CF)  
1001 Centre Way, Charleston, WV 25309, Kanawha County

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 6th day of March, 2026.

Principal Seal

Alpha Mechanical Service, LLC  
(Name of Principal)  
By [Signature]  
(Must be President, Vice President, or  
Duly Authorized Agent)  
CFO  
(Title)

Harco National Insurance Company  
(Name of Surety)  
[Signature]  
Tajitia M. Fry Attorney-in-Fact  
Surety Phone No. (919) 833-1600



**IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.**

**POWER OF ATTORNEY**

Bond # N/A

**HARCO NATIONAL INSURANCE COMPANY  
INTERNATIONAL FIDELITY INSURANCE COMPANY**

Member companies of IAT Insurance Group, Headquartered: 4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

**KNOW ALL MEN BY THESE PRESENTS:** That HARCO NATIONAL INSURANCE COMPANY, a corporation organized and existing under the laws of the State of Illinois, and INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

EVAN D. SIZEMORE, REBECCA S. LEAL, MARIANA WALKER, TAHITIA M. FRY, C. STEPHENS GRIGGS, LAUREN SCOTT, HILLARY D. SHEPARD, KELLIE A. MEYER, ERIN C. LAVIN, CHARLES R. TETER III, VERONICA LAWVER, MARY T. FLANIGAN, PATRICK T. PRIBYL, CHRISTY M. BRAILE, KRISTIN D. THURBER, DANIELLE R. CAPPS, JEFFREY C. CAREY, APRIL M. TERBAY, DEBRA J. SCARBOROUGH

Kansas City, MO

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of HARCO NATIONAL INSURANCE COMPANY at a meeting held on the 13th day of December, 2018.

"RESOLVED, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY have each executed and attested these presents on this 31st day of December, 2025



STATE OF NEW JERSEY  
County of Essex

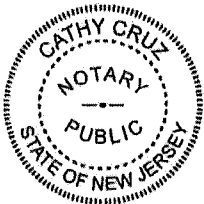
STATE OF ILLINOIS  
County of Cook



Michael F. Zurcher

Executive Vice President, Harco National Insurance Company  
and International Fidelity Insurance Company

On this 31st day of December, 2025, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

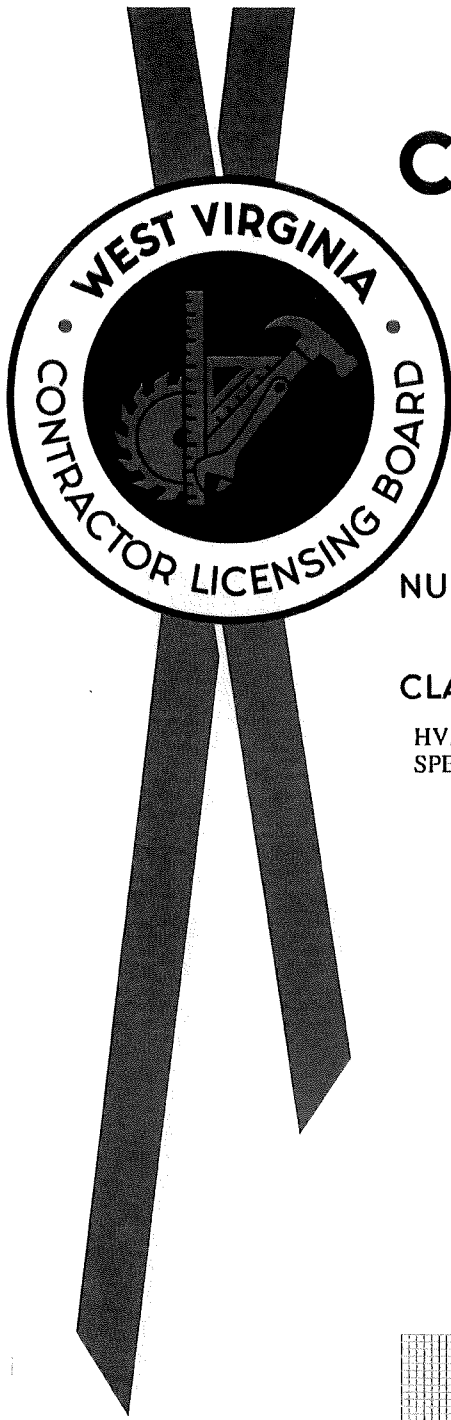
Cathy Cruz a Notary Public of New Jersey  
My Commission Expires April 16, 2029

**CERTIFICATION**

I, the undersigned officer of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, March 6, 2026

Irene Martins, Assistant Secretary



# CONTRACTOR LICENSE

AUTHORIZED BY THE  
West Virginia Contractor  
Licensing Board

NUMBER: WV036853

**CLASSIFICATION:**

HVAC  
SPECIALTY

ALPHA MECHANICAL SERVICE LLC  
7200 DISTRIBUTION DR  
LOUISVILLE, KY 40258

**DATE ISSUED**

APRIL 16, 2025

**EXPIRATION DATE**

APRIL 16, 2026

Authorized Signature

Chair, West Virginia Contractor  
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.